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## Forms

- Checklist - Recruitment - Employing Overseas Workers
- Checklist - Recruitment - References
- Checklist - Recruitment
- Checklist - Redundancy
- Form - Meeting Agenda
- Form - National System - Redundancy - Notice to Services Australia of Proposed Dismissals
- Form - State System Employer – Redundancy - Notice to Services Australia of Proposed Dismissals
- Form - Performance Appraisal
- Form - Performance Improvement Plan
- Form - Recruitment - Job Application Form
- Form - Recruitment - Immigration Status Form
- Form - Recruitment - Interview Questions
- Form - Recruitment - Interview Record
- Form - Recruitment - Job Analysis
- Form - Recruitment - Job Description
- Form - Recruitment - Person Specification
- Form - Recruitment - Pre-Employment Medical - Doctor's Report
- Form - Recruitment - Pre-Employment Medical - Information for Doctor
- Form - Recruitment - Selection Criteria
- Form - Small business Fair Dismissal Code
- Form - Training - Survey
- Form - Unsatisfactory Performance - Misconduct - Verbal Warning - Record
- Form - WorkCoverWA - Notification of Intention to Dismiss - Form 15G
- Letter - Addendum - Variation to Contract of Employment
- Letter - Condolence
- Letter - Confirming End of Fixed-Term Contract
- Letter - Confirming Termination - Abandonment of Employment

- Letter - Employer to Implement Change
- Letter - First Letter of Warning - Abandonment of Employment
- Letter - Notification of Redundancy
- Letter - Notifying Employee of Performance Meeting
- Letter - Recruitment - Acknowledgement of Application
- Letter - Recruitment - Confirming Interview Details
- Letter - Recruitment - Interview - Second or Subsequent
- Letter - Recruitment - Letter of Rejection - Post Interview
- Letter - Recruitment - Offer of Employment
- Letter - Recruitment - Rejection Letter - No Interview
- Letter - Refusing Request for Casual Conversion
- Letter - Resignation - Acceptance
- Letter - Second Letter of Warning - Abandonment of Employment
- Letter - Statement of Service
- Letter - Termination - Inability to Perform Inherent Requirements
- Letter - Termination - Redundancy
- Letter - Termination- Serious Misconduct
- Letter - Termination - Unsatisfactory Performance or Misconduct
- Letter - Unsatisfactory Performance - Warning
- Policy - Code of Conduct
- Policy - Equal Opportunity
- Policy - Sexual Harassment
- Policy - Workplace Bullying
- Procedure - Discipline and Termination
- Procedure - Recruitment - Interview Procedure
- Record - Employee Termination
- Record - Entry Interview
- Record - Exit Interview